



HRDO ACADEMY

via UPM HRDO Learning Management Site

ACADEMY is UP Manila HRDO’s Virtual Training Program that aims to provide self-paced training courses for employees who might have missed the dates of the workshops, webinars, and training programs. The recording and materials of the webinars that were conducted can be accessed by University employees. Certificates of completion will be granted to those who will successfully reach the minimum scores in the course assessments.

Access

Click or scan



Register

Click or scan



Discover more



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Calendar



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Newsletters



EASE
Self-care
Resources

AVAILABLE COURSES

Core / Foundation Training Programs



Excellence in Frontline Services Training



Women Empowerment and Managing Diversity in the Workplace Training



Stress Management Training



Gender Sensitivity Training



Online Sexual Harassment Awareness Training

Technical Training Programs



Written Communication Training



Spoken Communication Training



Electronic Records Management Training



CSC Expanded Maternity Leave Training



Financial Literacy Training



Omnibus Rules on Appointments and Other Human Resource Actions (ORA-OHRA) Training



Cash Advance and Petty Cash Handling Training



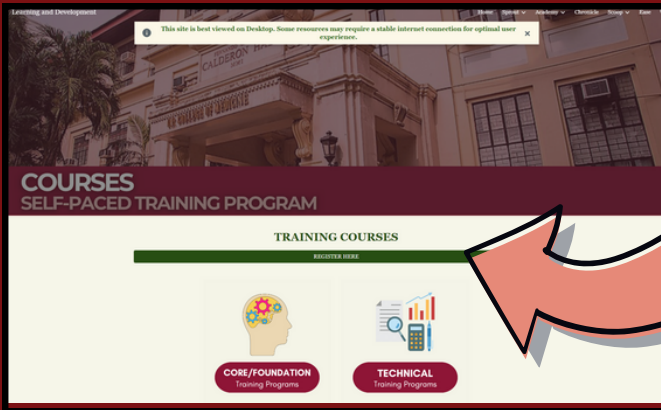
Property Management Training



For inquiries and technical support, please contact the Learning and Development Section: Ms. Jeah May O. Badeo at jobadeo@up.edu.ph or Ms. Julia Cabalda at jcabalda@up.edu.ph

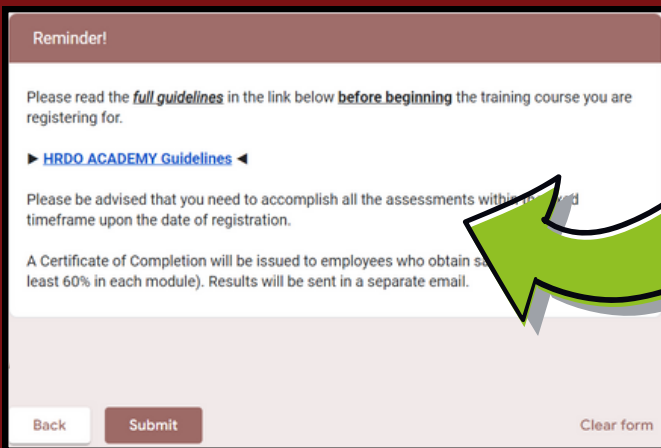
STEPS TO COMPLETE A COURSE:

1. Register to a training course



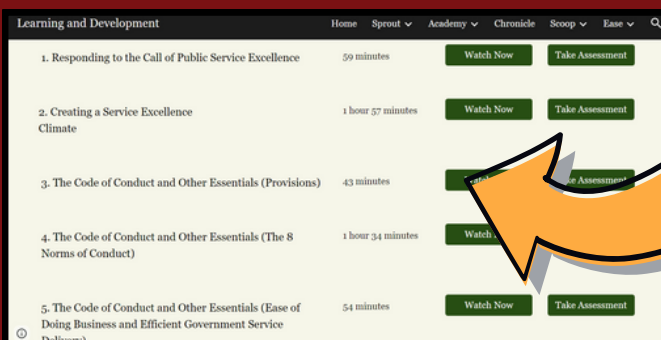
Employees must first register via [Google Form](#) for each training course.

2. Read the HRDO Academy Guidelines



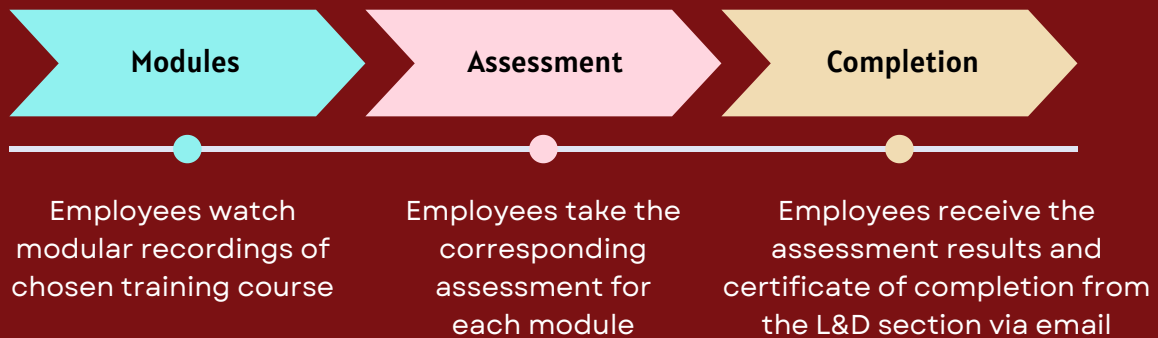
Read the [guidelines \(linked to a PDF document\)](#), before submitting a response and beginning a training course.

3. Watch the video materials of the training course



Watch the video materials of the training course at your own time and pace. Internet connection is required to access the resources.

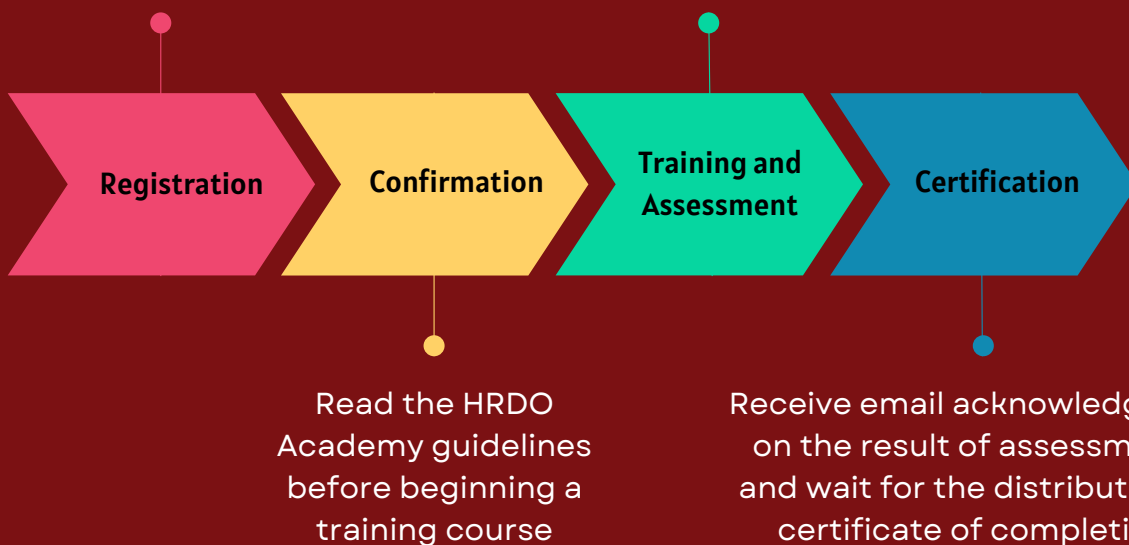
FRAMEWORK



PROCESS

Register to the desired training course via Google Form

Take the training course and accomplish the corresponding requirements for each



TAKE A COURSE NOW

CLICK HERE 

bit.ly/UPMHRDOAcademy



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