GUIDELINES FOR THE LANTERN PARADE

Theme: “Christmas at UP Manila, the National Health Sciences Center”

Date of event: 11 December 2015 (Friday)
Assembly Time: 3:00PM
Parade Starts: 4:00PM
Venue: PGH Oblation Plaza (in front of flagpole area)

I. Who may join?
   A. UP Manila units, UP-PGH Departments and Divisions, UP Manila/UP-PGH-based organizations, accredited university-wide organizations, and Alumni Associations are welcome to participate and put-up their own lantern.

II. Lantern Guidelines
   A. The lantern of participating units/groups must reflect their unit’s/group’s contribution as member of UP Manila, the National Health Science University.
   B. Three-dimensional lantern of any length, width and height (including a permanent base, if any) that is lighted by bulbs shall qualify for the competition.
   C. In line with the environmental awareness campaign, the use of motorized vehicles as floats shall not be allowed. The use of a generator shall be prohibited.
   D. Use of non-motorized tricycle or push carts as float for the lantern shall be allowed.
   E. There will be three (3) designated stops in the parade route where each lantern in competition will be lighted up to showcase its features. Electric outlets shall be installed or provided for the lighting of the lanterns. The 3 stops will be at the following designated areas:
      1. Museum of a History of Ideas, P. Faura Street
      2. BSLR College of Medicine
      3. College of Nursing Gate
   F. Only the unit’s students, REPS, administrative and teaching staff may be allowed to contribute and help in the preparation of the lantern. Hiring/Seeking of professional service or help is not allowed.
   G. Only four (4) to six (6) people are allowed to maneuver their unit’s/group’s lantern during the parade.
   H. Expenses for the lantern shall not be charged against the MOOE of the units. Inexpensive lantern is encouraged. We suggest that the total cost of the lantern should not be more than five thousand pesos (P5,000.00).

III. Parade Guidelines
   A. Each participating group/unit must be identified by a streamer, flag or placard. Marching bands may accompany the participants.
B. Only merrymaking activities like singing, dancing and cheering shall be allowed. Use/drinking of liquors and prohibited or regulated substances shall be banned during the parade event.

C. Musical instruments and other noise/merrymaking tools/gadgets/equipment may be used.

D. Each college/participating group is required to police their own ranks and provide their own marshals/security.

E. Participants are encouraged to wear economical and creative costumes expressing the UP Manila way of Christmas celebration. Costumes/shirts should be aligned with the theme of the parade.

F. College alumni association and student organizations shall join their respective colleges. Wearing of accessories like arm/headbands, hats, bandanas or carrying lanterns or flaglets are most welcome to add color to the occasion.

G. The #UPMPasko2015 should be printed on the costumes-shirts of all participants. Design, font size, and location may vary among units.

H. The agreed color of costumes per unit is as follows:

<table>
<thead>
<tr>
<th>Central Administration</th>
<th>Orange</th>
<th>CP</th>
<th>Violet</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAMP</td>
<td>Yellow</td>
<td>CPH</td>
<td>Royal Blue</td>
</tr>
<tr>
<td>CAS</td>
<td>Bright Red</td>
<td>NTTC-HP</td>
<td>Light Blue</td>
</tr>
<tr>
<td>CD</td>
<td>Lavender</td>
<td>PGH</td>
<td>Pink</td>
</tr>
<tr>
<td>CM</td>
<td>Maroon</td>
<td>NIH</td>
<td>Bright Green / Emerald Green</td>
</tr>
<tr>
<td>CN</td>
<td>Seafoam green</td>
<td>UL</td>
<td>Orange</td>
</tr>
</tbody>
</table>

I. The order of the units/associations/groups for the Lantern Parade is as follows:

1. UP Manila Cultural/Art Groups
2. UP System Administration
3. UP Manila Central Administration and University Library
4. Ati-atihan
5. Philippine General Hospital
6. Colleges:
   a. CAMP
   b. CP
   c. CM
   d. CN
   e. National Institutes of Health
   f. NTTC-HP
   g. CAS
   h. CD
   i. CPH
   j. Other Units/Program
IV. Submission of Lantern Contest Entries
   A. We strongly encourage all participants to use recyclable materials in making their lanterns.
   B. Lantern entries must be registered at the Office of Student Affairs (OSA), 3rd floor, Student Center, P. Faura corner Ma. Orosa St., Ermita, Manila.
   C. Deadline for submission of entries shall be on **08 December 2015 (Tuesday) at 5:00PM.** Upon registration, entries for the Lantern Contest must be accompanied by a brief description of **not more than 120 words** explaining the significance and/or relevance of the lantern to the theme.
   D. Pre-judging will be held on 11 December 2015 (Friday) at 1:00PM at the UP-PGH Oblation Plaza. **All entries must be displayed at their designated places by 12:30PM.** Final judging will be completed during the parade.

V. Categories of Awards
   A. Best Lantern
      1. Criteria for Judging
         
         | Category                                           | Weight |
         |----------------------------------------------------|--------|
         | Content (relevant to the theme, originality)       | 40%    |
         | Form (artistry, creativity, use of recyclable materials) | 40%    |
         | Over-all impact                                    | 20%    |
         | **TOTAL**                                          | 100%   |
2. Lantern Contest Awards

<table>
<thead>
<tr>
<th>Award</th>
<th>Amount</th>
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<tbody>
<tr>
<td>First Prize</td>
<td>PhP 10,000.00</td>
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<tr>
<td>Second Prize</td>
<td>PhP 7,500.00</td>
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<tr>
<td>Third Prize</td>
<td>PhP 5,000.00</td>
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B. Parade

- Parade Special Awards

<table>
<thead>
<tr>
<th>Award</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Most Colorful Group</td>
<td>PhP 3,000.00</td>
</tr>
<tr>
<td>Merriest Group</td>
<td>PhP 3,000.00</td>
</tr>
<tr>
<td>Most Creative Group</td>
<td>PhP 3,000.00</td>
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</table>

C. Winners of the Lantern Contest and recipients of the Special Awards will be given Certificates of Recognition.

D. The Best Lantern will join the UP System Lantern Parade on 14 December 2015 (Monday) in UP Diliman. Transportation of the lantern and participants from the winning unit will be provided by the committee.

E. Winning lantern/s will be requested to remain on display at the PGH Lobby up to the end of the Christmas season. Each participating unit/association/group shall be responsible for retrieving their lanterns and cleaning up on/or before the first working day on January 2016.